

Rigel Business

User Manual

Version 3.0

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Price: **R350** (one-time license)

Developed by Rigel Software Solutions

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Introduction

Welcome to Rigel Business v3.0

Rigel Business v3.0 is a **fully redesigned**, **cloud-enhanced**, and **AI-powered** financial management platform built exclusively for South African small and medium enterprises (SMEs). Now in its third major release, Rigel Business eliminates bookkeeping complexity with **real-time automation**, **SARS-compliant reporting**, and **zero accounting knowledge required**.

Whats New in v3.0?

- **Cloud Sync & Mobile Access** (iOS/Android apps)
- **AI-Powered Transaction Categorization**
- **Smart VAT & PAYE Engine** with eFiling integration
- **Multi-Company & Multi-User Support**
- **Bank Feed Auto-Match** (all major SA banks)
- **Custom Dashboards with Predictive Insights**

Price: R350 one-time license (includes lifetime updates + 1 year cloud sync).

Optional: Cloud Sync Renewal R99/year after Year 1.

System Requirements

Requirement	Minimum	Recommended
OS	Windows 10+, macOS 12+, Linux (Ubuntu 22.04+)	Windows 11 / macOS 14+
Processor	Intel i3 / AMD Ryzen 3	Intel i5 / Ryzen 5
RAM	4 GB	8 GB+
Storage	300 MB (local) + 1 GB cloud	SSD with 500 MB free
Internet	Required for activation, updates, cloud sync	Stable 5 Mbps+
Browser (Web Access)	Chrome, Edge, Safari	Latest version

Note: v3.0 supports **offline mode** with full functionality. Cloud sync resumes automatically when online.

Installation & Activation

Option 1: Desktop App (Windows/macOS/Linux)

1. Go to <https://www.rigelbusiness.co.za/download>
2. Download RigelBusiness_v3.0_Setup.exe (Windows) or .dmg/.AppImage
3. Run installer → Accept terms → Choose install path
4. Launch → Enter **License Key** (sent via email after purchase)

Option 2: Web Access (No Install)

1. Visit <https://app.rigelbusiness.co.za>
2. Sign in with your **Rigel ID** (created at purchase)
3. Use on any device with a browser

Option 3: Mobile Apps

- **iOS:** App Store → Search Rigel Business
- **Android:** Google Play → Search Rigel Business SA
- Login with same Rigel ID

Purchase: Pay **R350** via **PayFast**, **EFT**, or **Zapper** at <https://buy.rigelbusiness.co.za>

First-Time Setup

Step 1: Create Your Rigel ID

1. Open app → Click **New User**
2. Enter email → Verify with OTP
3. Set strong password (min. 8 chars, 1 number, 1 symbol)

Step 2: Add Your Business

1. Click **+ New Company**
2. Fill in:
 - Business Name
 - Registration Number (CIPC)
 - VAT Number (if registered)
 - Financial Year End (e.g., 28 Feb)
 - Base Currency: **ZAR**
3. Click **Save & Continue**

Step 3: Connect Bank (Optional but Recommended)

1. Go to **Banking > Connect Bank**
2. Select your bank (FNB, Absa, Standard Bank, Nedbank, Capitec, etc.)
3. Secure login via **Open Banking API** (read-only access)
4. Transactions auto-import daily

AI Auto-Categorize: Rigel AI scans descriptions and suggests correct ledger codes.

Dashboard Overview (v3.0)

Widget	Description
Cash Flow Forecast	30-day AI prediction
Profit Snapshot	Real-time P&L
VAT Due	Auto-calculated, with eFiling button
Overdue Invoices	Click to email reminders
Payroll Run	One-click monthly processing
Smart Alerts	e.g., Stock low: Printer Ink

Customize: Drag, resize, or remove widgets.

Core Modules (v3.0)

1. All-in-One Financial Hub

Real-time **General Ledger**, **Trial Balance**, **Balance Sheet**, **Income Statement**. Auto-posting from all modules.

2. Automated Annual Financial Statements

- Click **Reports > AFS**
- Select year → **Generate**
- Exports: PDF, Excel, XML (for auditors)
- **SARS & CIPC Compliant**

3. Monthly Management Accounts

Auto-generated on 1st of each month. Compares actual vs budget. Variance highlights in red/green.

4. AI-Powered KPIs

Tracks: Gross Margin, ROCE, Debtor Days, Expense Ratio. Predictive trends: Revenue 12% vs last month

5. General Ledger & Trial Balance

Auto-balanced errors flagged instantly. Drill-down to source transaction. Export to Excel with filters.

6. Smart VAT Engine

Input/Output VAT auto-split. Generates **VAT201** in 1 click. **eFiling Ready**: Export XML → Upload to SARS. Handles **zero-rated**, **exempt**, and **reverse charge**.

7. Project & Job Costing

Create projects → Assign income/expenses/time. Real-time **profit per job**. Client billing from project data.

8. Payroll Pro (Full PAYE/UIF/SDL)

Add employees → Set tax codes, deductions. **Monthly/Weekly/Bi-weekly** runs. Generate **payslips, IRP5, EMP201. e@syFile Export** for SARS.

9. Invoicing & Quotations

Professional templates (customizable logo, terms). Recurring invoices. **Email/SMS/WhatsApp** delivery. Payment links (PayFast, Zapper, Ozow).

10. Accounts Summary & Audit Reports

Aged Debtors/Creditors. Bank Reconciliation Report. Full audit trail (who did what, when).

New in v3.0: AI & Automation

Feature	How to Use
AI Transaction Tagging	Bank feed → AI suggests category → Approve/Reject
Smart Alerts	Dashboard → VAT due in 5 days
Auto-Reconcile	95%+ of bank entries matched automatically
Predictive Budgeting	AI suggests next months budget based on trends

Mobile App (iOS & Android)

Action	How
Approve Invoices	Tap notification → Approve
Snap Receipts	Camera → Upload → AI reads amount/date
Check Cash	Home → R12,450 available
Run Payroll	Payroll → Run Now

Security & Backups

- **End-to-End Encryption** (AES-256)
- **2-Factor Authentication** (2FA via SMS/Authenticator)
- **Daily Cloud Backups** (1-year history)
- **Local Backup:** File → Export Backup (.rigelbackup)

Troubleshooting (v3.0)

Problem	Fix
Bank not connecting	Re-authenticate in Banking > Reconnect
VAT201 error	Update to latest version (Help > Check Updates)
Slow sync	Check internet; pause large imports
Forgot password	Click Forgot? → Reset via email/SMS

Problem	Fix
License not working	Ensure email matches purchase; contact support

Updates & Support

Automatic Updates

App checks daily. **Critical updates** install on restart. **Release Notes** in-app.

Support Channels

Channel	Details
Email	support@rigelbusiness.co.za (24-hr response)
Phone	+27 11 123 4567 (MonFri, 8 AM5 PM)
Live Chat	In-app (bottom-right)
Help Center	https://help.rigelbusiness.co.za
Video Tutorials	YouTube: @RigelBusinessSA

Pricing Summary

Item	Cost
Rigel Business v3.0 License	R350 (once-off)
Includes	Lifetime updates + 1 year cloud sync
Cloud Sync Renewal (Year 2+)	R99/year (optional)
Multi-Company Add-on	R150 per extra company

No subscriptions. No hidden fees.

Glossary

Term	Meaning
AFS	Annual Financial Statements
VAT201	SARS VAT Return Form
EMP201	Monthly PAYE/SDL/UIF Return
IRP5	Employee Tax Certificate
e@syFile	SARS payroll submission portal

Thank You

Thank you for trusting **Rigel Business v3.0**

South Africa's #1 SME accounting software simple, smart, and SARS-ready.

For feedback: feedback@rigelbusiness.co.za

Website: <https://www.rigelbusiness.co.za>

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